

VILLAGE OF NEW LEXINGTON COUNCIL MEETING

June 4, 2018

6:30 PM

MUNCIPAL BUILDING

The Village of New Lexington met in regular session with Mayor Kevin Ratliff presiding and the meeting being called to order at 6:30 PM. Council Members present were Dan Bethel, Susan Goodfellow, Kathy Chute, Jeff Danison, Trent Thompson, Susan Boyle and Jim Welsh. Also present were Finance Director Heather Rockwell, Police Chief Scott Ervin, Administrator Bo Powell and Fire Chief Jordon Hollingshead.

Councilperson Bethel made a motion to approve the minutes for the May 21, 2018 meeting as read. Seconded by Councilperson Thompson. All Council voted "yes". Motion carried.

Mayor Ratliff requested Administrator Powell prepare and send a letter on 6-5-18 reinstating Larry Hatem to the Fire Department. Councilperson Chute asked if the attorney approved. Mayor Ratliff stated it did not need the attorney's approval. Councilperson Chute stated she would contact the attorney for confirmation. Ratliff presented Council with a letter from FEMA stating all issues with the FEMA grant are resolved and the Village is in compliance.

Finance Director Rockwell stated LGS requested to use the Village as a training site on 6-5-18. The May 2018 Bank Reconciliation and the May 2018 Financial Reports will be presented at the next Council meeting due to the training.

Administrator Powell informed Council he met with ODOT District 5 to discuss the right-of-way issues with the Pleasant Street Bridge. Powell stated the project is scheduled to go to bid in October/November 2018. Powell informed Council they also discussed the Streetscape project. Powell informed Council the Streetscape project is scheduled to go to bid in September/October 2019. Powell stated they were going to have to check for coal bins under the sidewalks before the Streetscape project begins. Powell reported 33 poles on Main Street will have brackets to hang flags. Powell reported that AEP needs pole numbers from the electric poles on Broadway Street to enter into a contract with the Village to hang flags from the poles. Powell stated there are three applications out for pool manager which have not yet been returned. Councilperson Goodfellow asked what happened to the pool manager. Powell stated she resigned. Councilperson Boyle has volunteered to run the pool until another pool manager can be hired. Powell stated that Monica Lollo, who was the pool manager, is continuing to run the concession stand until another pool manager is hired. Lollo informed Powell on June 4, 2018 that she would no longer be running the concession stand effective June 8, 2018. Powell stated Public Service Superintendent Hicks was going to have the street department employees trained on flushing hydrants by Water Plant Superintendent Kleinert. Powell stated there is currently no way to check the flow of the hydrants. Powell informed Council he provided Poggemeyer with the CD that contains the locations of water and sewer lines. Poggemeyer is going to finish locating the remaining sewer lines. Councilperson Bethel inquired if they were going to chip and seal the alleys. Powell stated yes, but they have to do some work to them first.

Police Chief Ervin stated he needed the finalized plans for the Fall Festival to get things prepared to close Main Street. Ervin stated the Police Department has been busy.

Fire Chief Hollingshead stated he provided each Council member with the letter he received from FEMA. Hollingshead informed Council he met with Administrator Powell, and they have a plan to sell the two old medics.

Councilperson Bethel reported on the Finance Committee meeting that was held on June 4, 2018. Bethel stated the committee requested the Administrator, Police Chief and Finance Director vet the candidates for the insurance proposals and bring their recommendation to the committee. A meeting was scheduled for the department heads to begin researching insurance brokers. Bethel stated Finance Director Rockwell informed the committee there is an increase in the number of invoices being received without purchase orders. Bethel stated Police Chief Ervin asked for an update on the IT situation. The committee decided to have the department heads discuss this at their insurance meeting. Administrator Powell informed the committee that Rich Kleinert at the Water Plant needs an answer on the purchase order requests for replacement drives. Kleinert explained the purpose of the drives to the committee. Bethel stated the committee reviewed the purchase order requests submitted and discussed the procurement policy. Kleinert explained to the committee why multiple quotes were not obtained. Bethel reported that Powell discussed two quotes received for the repair of the ballfield lights and that he would need more time to research the quotes. Powell stated he would like the money appropriated for the lights. Bethel stated Council had already passed the appropriations at the last Council meeting. Bethel reported that the Finance Committee requested another estimate for the Water Plant drives be presented at the next meeting on June 18, 2018.

Councilperson Boyle reported on the Parks and Recreation Committee meeting that was held on May 23, 2018. Boyle stated the Fall Festival will be held on October 13, 2018 on Main St. from 12:00 pm – 12:00 am. Boyle reported that there will be a change to the vendor contract stating they are required to stay until the close of the festival. Councilperson Boyle made a motion to hold the Fall Festival on October 13, 2018 from 12:00 pm – 12:00 am and close Main St. from Brown St. to Walnut St. Seconded by Councilperson Bethel. All Council voted “yes”. Motion carried.

Police Chief Ervin inquired what streets will need to be closed. Boyle stated from the Corner News on S. Main Street to Walnut Street. Boyle stated the vendor agreements will be sent out on August 31, 2018 and will need to be returned by September 21, 2018. The vendor fee will be \$50.00. Boyle stated the children’s games will be donation only with cans at each activity and all proceeds going toward holiday decorations. Boyle stated everyone working the festival will have t-shirts which will be purchased by each individual. Boyle stated the committee has scheduled three fundraisers: a citizen arrest on July 20, 2018, canvas the streets at the intersection of Brown and Main Street and Carroll Street and Broadway Street on August 18, 2018 from 8:00 am to 12:00 pm and a bake sale at Save-A-Lot on September 1, 2018. . Boyle reported that the July 4th pool admission will go toward the Fall Festival.

Councilperson Boyle stated Sherri Padgett had made arrangements with Monica for Little Learners to swim on Tuesdays and Thursdays from 10:30 am to 11:30 am for \$1.00. Councilperson Chute stated she was not opposed to this, but it needs to come before Council every year. Councilperson Bethel asked Councilperson Boyle if she wanted to let Little Learners swim since she is taking care of the pool temporarily. Boyle stated she does not mind doing it. Councilperson Bethel made a motion for Little Learners to swim on Tuesdays and Thursdays from 10:30 am to 11:30 am for \$1.00 per child with one lifeguard on duty. Seconded by Councilperson Thompson. All Council voted “yes”. Motion carried.

Councilperson Chute stated she and Finance Director Rockwell are working on a plan for the Village to purchase the brackets for the Hometown Hero Banners instead of the customers purchasing them. Chute also stated they are going to purchase enough brackets and American Flags to put them on Broadway Street in addition to Main Street. Councilperson Danison inquired if people canvassing for money at intersections should be required to wear reflective vests for their safety. Police Chief Ervin stated they offer them vests to wear when they fill out the application. Ervin stated all the rules are located on the back of the application. This has been an ongoing problem.

Councilperson Thompson thanked Chuck Hicks and Joe Hollingshead for putting up the flags on Main Street on Sunday, May 27, 2018. Administrator Powell stated they are checking out the drainage problem on Mill Street.

Councilperson Thompson made a motion to suspend the rules and read by title only Ordinance No. 18-16 and declaring an emergency. Seconded by Councilperson Bethel. All Council voted "yes". Motion carried. Ordinance No. 18-16: **ORDINANCE VACATING A PORTION OF AN ALLEY SOUTH OF LOT 3 39 AND 40 IN T. J. TRACY'S FIRST ADDITION TO THE VILLAGE OF NEW LEXINGTON, PERRY COUNTY, OHIO AND DECLARING AN EMERGENCY.** Councilperson Thompson made a motion to adopt Ordinance No. 18-16 as read. Seconded by Councilperson Bethel. All Council voted "yes". Motion carried.

Councilperson Thompson made a motion to suspend the rules and read by title only Ordinance No. 18-17 and declaring an emergency. Seconded by Councilperson Chute. All Council vote "yes". Motion carried. Ordinance No. 18-17: **ORDINANCE SUPPLEMENTING ORDINANCE NO. 18-7 AND DECLARING CERTAIN REAL PROPERTY NO LONGER NEEDED FOR ANY MUNICIPAL PURPOSE AND AUTHORIZING ITS SALE TO BOARD OF COUNTY COMMISSIONERS AND DECLARING AN EMERGENCY.** Councilperson Thompson made a motion to adopt Ordinance No. 18-17 as read. Seconded by Councilperson Boyle. All Council voted "yes". Motion carried.

Mayor Ratliff entertained a motion to adjourn.

Steve Coffman asked if the investigation into Larry Hatem's actions is complete. Councilperson Thompson stated it should be completed this week.

Councilperson Thompson made a motion to adjourn. Seconded by Councilperson Bethel. All Council voted "yes." Motion carried.

Meeting adjourned at 7:15 pm.


Mayor Kevin Ratliff


Council Clerk Lisa Spohn