

VILLAGE OF NEW LEXINGTON COUNCIL MEETING

March 20, 2017

6:30 PM

MUNCIPAL BUILDING

The Village of New Lexington met in regular session with Mayor Ratliff presiding and the meeting being called to order at 6:30 pm. Council Members present were Dan Bethel, Richard Anderson, Susan Goodfellow, Kathy Chute, Tim Fiore, Jeff Danison and Susan Boyle. Also present were Finance Director Heather Rockwell, Fire Chief Jordan Hollingshead and Police Chief Scott Ervin.

Councilperson Danison made a motion to approve the minutes for the March 6, 2017 meeting as read. Seconded by Councilperson Goodfellow. All Council voted "yes". Motion carried.

Councilperson Bethel made a motion to approve the minutes for the March 9, 2017 special meeting. Seconded by Councilperson Goodfellow. All Council voted "yes" except for Councilperson Fiore who abstained due to being absent from the March 9, 2017 meeting. Motion carried.

Richard Kleinert addressed Council concerning his responsibilities as the Water Plant Supervisor. Kleinert stated according to the EPA he is the person of record responsible for water distribution since 2014. Kleinert stated former Administrator Bryant stated he was responsible but the EPA said different. Kleinert requested another employee for the water plant and a raise. Councilperson Chute stated Kleinert should approach the Administrator first about this situation and in the absence of the Administrator he should speak with the Mayor. After presenting his request to the Mayor, the Mayor will make a recommendation to the Public Service Committee and Finance Committee. Mayor Ratliff asked Kleinert to put together a request to be submitted to the Committees.

Dave Loos of Forest Tech spoke to Council about getting access to use the Village property on Airport Road to remove timber from the Taylor property. Councilperson Goodfellow asked how long it would take. Loos stated three to four weeks. Councilperson Fiore asked if after they are done and they have repaired any damage to the property if the Village could have it inspected. Loos stated yes and that they will leave it as good as it was or better. Councilperson Goodfellow made a motion to allow access to the Airport Road property for one month to remove timber. Seconded by Councilperson Fiore. All Council voted "yes". Motion carried.

Mayor Ratliff stated he received notice from the Perry County Veterans office stating they would no longer pay for indigent burials. Ratliff stated the Village needed to set up an account for funds for indigent burials. Finance Director Rockwell stated she was never contacted by the Perry County Veterans office and did not know they were paying for burials. Rockwell stated she spoke to the State of Ohio last year and the State said the Village does not have to set up a separate fund for burials; that they could be paid out of the general fund. Rockwell informed Council a separate line item would be added to the budget.

Councilperson Goodfellow asked what happened with Frank Fondale, the newly appointed Administrator. Mayor Ratliff stated he did not know and that he has not been able to reach him. Ratliff stated the Village needed to get a copy of Fondale's resignation letter. Mayor Ratliff stated no one has a copy of the resignation letter. The only copy was left with the Perry County Tribune.

Finance Director Rockwell presented Council with the March credit card statement which reflects a zero balance. Rockwell requested a motion to approve the February 2017 Financial Reports and the February 2017 Bank Reconciliation. Rockwell requested a Finance Committee meeting to go over questions for forecasting. Rockwell stated the Drug Free Workplace meetings were scheduled. The first meeting is on April 11, 2017 at 7:30 pm. This meeting was scheduled during the Fire Department meeting so they would be able to attend. The second meeting is scheduled for April 25, 2017 at 1:00 pm and from 2:00 pm – 3:00 pm for a refresher for supervisors. Rockwell informed Council that they need to attend one of the meetings. Rockwell informed Council that the 2016 Audit is 60% complete.

Fire Chief Hollingshead stated they received the air packs that were purchased with the FEMA grant and they will open and inspect them on March 21, 2017. Hollingshead stated the washer and dryer had been ordered and should arrive in two to three weeks. Hollingshead also stated the Public Safety/Finance Committee meeting would be held on March 27, 2017 at 5:00 pm to discuss 16 hour shifts.

A Finance Committee Meeting was scheduled for April 4, 2017 at 4:35 at the Municipal Building.

Councilperson Chute made a motion to approve the February 2017 Financial statements. Seconded by Councilperson Anderson. All Council voted "yes". Motion carried.

Councilperson Goodfellow stated the Village cannot wait any longer to fill the Administration position again. Mayor Ratliff stated we have to have the resignation letter before moving forward. Councilperson Boyle stated she would go request a copy of the letter from the Perry County Tribune. Councilperson Fiore inquired if the Village could move forward with applicants that had previously been interviewed.

Council Clerk Spohn stated she had received a phone call inquiring if a permit was needed to do remodeling inside of CVS. Council stated no permit is required to do the remodeling. Fire Chief Hollingshead stated after the remodel is done they will need to have a fire inspection performed.

Councilperson Chute stated that the Water Clerk and the Tax Clerk should keep track and be compensated for any work outside of their classification. Chute stated there is already a provision for this in the Personnel Policy Manual. After some discussion it was decided the Clerks would keep track but Council hopes to have the Administration position filled soon. Councilperson Chute stated normally 5% is what is paid. Councilperson Goodfellow stated no motion was needed at this time.

Randy Barnette asked Council if he could just purchase the alley on his property on Broadway. The Village states they do not own the property but the plat map from the engineer's office shows the Village does own it. Councilperson Danison informed Barnette that the Attorney needs to be contacted on this issue. Councilperson Danison will contact the Attorney tomorrow.

Councilperson Goodfellow made a motion to go into executive session to discuss personnel contracts. Seconded by Councilperson Bethel. All Council voted "yes". Motion carried.

Meeting adjourned for executive session.

Councilperson Danison made a motion to come out of executive session. Seconded by Councilperson Anderson. All Council voted "yes". Motion carried.

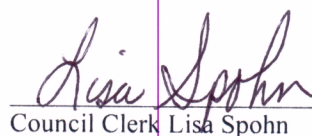
Councilperson Bethel stated no action was taken at this time.

Mayor Ratliff entertained a motion to adjourn.

Councilperson Bethel made a motion to adjourn. Seconded by Councilperson Danison. All Council voted "yes." Motion carried.

Meeting adjourned at 8:20 pm.


Mayor Kevin Ratliff


Council Clerk Lisa Spohn